



ADVANCED MANAGEMENT & SUPERVISORY LEADERSHIP TRAINING PROGRAM

Yuba City, CA
April 23 - 25, 2024

Hosted by City of Yuba City Public Works Division

****20 Contact Hours Approved for License Renewal****

The Advanced Course is a series of skill-building days designed to help understand management's changing role in today's business climate. Leadership principles and challenges will be discussed; individual and team exercises will support specific skill training; discussions of the future of management and organization will be central to the learning experience.

The three-day course includes: (classes meet each day from 8:00 a.m. to 4:30 p.m.)

SECTION 1: Emotional Intelligence. Emotional Intelligence is recognized as perhaps the most critical skill of leadership. Its importance was known and taught by early philosophers. Current research in neuroscience and social science support the role of EQ for improved relationships and more effective leadership. This class will break down the skills and practices to improve self-awareness, self-management, empathy and social awareness.

SECTION 2: Ethics. Designed to help managers and supervisors fully understand the nature and necessity of change, its impact on people, and how to meet the challenge it presents. Participants learn strategies that help speed up the process and minimize the productivity decline. Emphasis is placed on coaching and leading a team through a complex change situation.

SECTION 3: Leadership; Mastering Values and Vision. Leadership is about the future, inspiring others to achieve things that are an Improvement of the current state. Clarity of vision is rooted in the values we espouse. Most managers in a variety of surveys tend to show less than average results in their capacity to lead with a vision. This class will walk through the steps of creating a vision, being visionary and leading others with a vision.

SECTION 4: Leadership; Fostering Development, Collaboration and Recognition. As managers we spend our days making decisions. How do you determine the quality of your decision making process/the quality of your outcomes? Do you have a way of determining whether something should even be a decision? We will explore methods and perspectives that will support your individual and group decision making ability.

SECTION 5: Leadership; Managing Change. We live in a world of accelerated change. We are responding to numerous changes at the same time. We must learn to manage and lead organizations through change that involves our environment, politics, technology and demographics...to name a few. This class will explore the most effective ways to provide human guidance and technical structure through change.

Fees, Location & Registration Form

Fee: The fee for the three-day course is **\$549.00**, which includes all instruction, workbook, and handout materials.

Certification: A formal certificate will be prepared for parties who successfully complete the required course objectives. This certificate is prepared and presented by Public Utilities & Waterworks Management Institute. Optional higher education certification (with academic CEU's) is also available for those who need this to meet job or organizational requirements. Any individual desiring to receive the higher education certificate may do so by paying a **\$50** fee upon request.

Location: **City of Yuba City Wastewater Treatment Facility**
Large Conference Room
302 Burns Drive
Yuba City, CA 95991 **(Driving Directions will be provided)**

-Hotel recommendations available upon request-

Please complete the registration form below then contact Chuck Christensen at 208-957-5350, or chuckets@gmail.com to make sure the class is not full

REGISTRATION FORM

**Advanced Management & Supervisory Leadership Training Program
April 23 - 25, 2024 (Yuba City, CA)**

Name/Job Title _____

Business Name _____

Business Address _____

City/State/Zip _____

Business Phone _____ **Email Add.** _____

Payment fee: \$549.00 per attendee

To pay by credit card call us at: 208-957-5350 or 801-281-0107

**To pay by check, make check payable to: EDUCATION & TRAINING
SERVICES**

Mail check to:

**EDUCATION & TRAINING SERVICES
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